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# DRIP Library Topics List

NB. Remember that **you may need to look in more than one area** to find relevant materials. For example, if you work with older people, you may be interested to look at the materials listed under both the **Older People** topic, the sub topic of Older People found under **Housing**, AND the sub topic of Older People found under **Health**.

**Art, Culture & Leisure** - General documents relating to arts, culture, leisure and events  
e.g. Learning to challenge social exclusion through voluntary arts, Merton Cultural Strategy, Dance organisations in Merton

- **Merton Events & Festivals** - e.g. Peace Week information, Wandle Valley Festival Programme

**BAME – Women & Gender** - e.g. ethnic Minority Women factsheet, End Violence Against Women report

**Children and Young People** - e.g. Merton’s Children and Young People Plan, Every Child Matters report, Ofsted joint area review of Merton Child Services, statistics on young people in Merton, The youth Work Curriculum etc

**Crime** - e.g. Crime and Ethnicity Report

**Economic Factors – poverty, Recession** - e.g. Poverty among Ethnic groups, Ending Child Poverty Manifesto, Ethnic Minority and Low Income Households graphs, Impact of the recession in Merton report.

## Education, Employment, Training

- **Education** - e.g. Ofsted reports for local schools, reports and studies on education - minority ethnic exclusions, ethnicity and education, deprivation and education etc
- **Employment** - e.g. Reports and graphs on employment and ethnicity, Merton’s employment profile, Merton’s local labour force and market
- **Training** - e.g. prospectuses and information on training courses

**Funders** - Information relating to specific funders and funds will be found here, for example Lloyds TSB criteria and application form, Awards 4 All application pack and guidance notes etc. [Fundraising resources, such as information on how to write a fundraising strategy, can be found under the **Third and VCO Sector – Information & Resources** topic)

- **Arts Council Funding**
- **Awards for Bridging Cultures**
- **Big Lottery - Awards For All**
- **Big Lottery - Reaching Communities**
- **Capacity Builders**
- **City Bridge Trust**
- **City Parochial Foundation**
- **Comic Relief**
- **Deutsche Bank**
- **Esmee Fairbairn**
- **GlaxoSmithKline**
- **Govt. Funding**
- **Joseph Rowntree**
- **LBM Arts & Culture Funding**
- **LBM Community Care Grant (2010. 11 pack)**
- **LBM Environment & Regeneration Grant (2010.11 pack)**
- **LBM Youth service funding**
- **Lloyds TSB**
- **List of Funders**
- **Mediabox**
- **Misc. Funding Newsletter**
- **Polden Puckham**

**General - Race, Ethnicity, Diversity, Migration and BAME Issues** - This topic area contains miscellaneous reports that do not fit neatly into other areas, for example, The Macpherson Report, Race Equality in Public Services report, GLA Ethnic migration, Births by ethnicity, Integration and Cohesion.

**Health** - This area contains a number of general documents and the specific information relating to the below sub-topics.

- **Carers**
- **Children & Young people** - Information and reports specifically focusing on the health of children and young people e.g. Infant mortality, Department of Health's Strategy for young people's health etc.
- **Health Inequalities & BME needs** - e.g. information on specific diseases and conditions, Sickle Cell, Mental Health and reports on the health needs of BME communities, Race Equality in Health, ethnicity data by borough and PCT catchment area, Sutton & Merton PCT Health Inequalities report etc.
- **LBM Strategies** - London Borough of Merton's strategies relating to health e.g. Healthier Communities Strategy, Supporting People's Strategy etc.
- **Newsletters** – newsletters from health agencies or organisations
- **Older People** - Information and reports specifically focusing on the health of older people e.g. Department of Health Inspection of community care services for BME Older People, Merton's Older Peoples Mental Health workshop paper.
- **Public involvement in health service** - e.g. report on Promoting Public Involvement in NHS, Link Merton Annual Report
- **SMPCT – Sutton & Merton NHS** - Documents regarding services and PCT published documents e.g. Guide to Health Services in Merton, Sutton & Merton PCT Strategic Plan, Sutton & Merton Commissioning Strategy Plan etc

**Housing** - This area contains a number of general documents and the specific information relating to the below sub-topics.

- **Gypsy & Travellers Communities** - reports relating to housing issues around Gypsy & Travellers Communities
- **Homelessness** - LBM homelessness Strategy, LBM homelessness reports, Causes of homelessness among ethnic minorities report etc.
- **Information on Housing service & options in LBM** - e.g. Choice Based Lettings
- **LBM Ethnic Minority Housing strategies** - London Borough of Merton Ethnic Minority Housing Strategies, plans, reviews
- **LBM Housing strategies** - London Borough of Merton overarching Housing Strategies
- **Merton Housing studies** - e.g. Merton Residents Survey results, Merton Housing Study 2005
- **Older People – e.g.** London Borough of Merton Older People Housing Strategy, Sheltered Accommodation for Older People in Merton, Directory of Housing Options for Older People in Merton.
- **Refugees & Asylum Seekers** - e.g. The Housing Pathways of New Immigrants report, Hungry & Homeless Refugees Report

### Merton

- **Development & Regeneration** - e.g. documents relating to planning and regeneration in Merton
- **LBM Staff & Councillors** - e.g. List of Merton Councillors
- **LBM Strategies, Action plan, Agreements, Reports etc** - e.g. LBM Corporate Equality Scheme, Community Cohesion Strategy, Community Plan, Merton Local Area Agreement etc.
- **Merton Partnership** - Documents relating to the partnership e.g. Merton Partnership Equality & Diversity Policy
- **Merton Statistics Area & Population information** - e.g. ethnic, age and income breakdown in Merton Wards, emerging communities in Merton, ward profiles, graphs depicting Child Poverty across wards, ethnicity of NEET's etc.
- **Merton's Voluntary Sector, VCOs and BAME VCOs** - This sub-topic contains folders relating to specific VCOs in Merton and their related documents, annual reports, annual accounts, project information etc. [NB. Merton Unity Network has its own folder, see topic below]
- **Services** - Information relating to services in Merton e.g. Libraries in Merton, Music Schools, A-Z of Carer Services

**Merton Unity Network** - All MUN external documents, e.g. Annual Report, DRIP Flyer, BME VCOs mapping & needs presentation, Black History Month flyer, How to research a project document etc.

**Misc. Research & Statistics** – This folder contains overarching documents and reports, i.e. data that covers a whole host of topic areas together or data that is not specific to just Merton, e.g. Government Office for London Annual Review, National Strategy for Neighbourhood Renewal, Neighbourhood Statistics etc .

**Older People** - e.g. Celebrating Age: A Strategy for Older People, List of clubs and activities for Older People in Merton, fall prevention presentation. [All health related information on, for instance, Dementia will be found under *Health*. All housing information for Older People can be found under *Housing*]

**Social enterprise** - e.g. Understanding the Impact of Social Entrepreneurs report

**Third & VCO Sector – Information & Resources** - This section contains lots of general information relating the Third Sector as well as specific information on the sub topics below

- **Communications and Public Relations** - e.g. how to write a press release, campaigning resources
- **Finance & Fundraising Resources** - e.g. Sample Fundraising Strategy, Funding & Finance Toolkit, Writing a fundraising strategy, Justgiving: How it works, Guide to financial management etc.
- **General** - e.g. What is known about the BME Third Sector, Strong and Prosperous Communities, Becoming a Charity etc
- **Governance** - e.g. A-Z of Good Governance, A pocket Guide for Trustees, Responsibilities of a management committee, template Trustee Skills Audit document etc.
- **Key orgs. & BAME sector orgs.** - This contains folders for key organisations like ROTA, NCVO, Charity Commission, Capacity Builders etc. Their folders may contain such information as their business plan, organogram etc.
- **Planning, Monitoring & Evaluation** - Information on accountability & transparency, project planning, how to use an outcomes approach, monitoring and evaluation etc.
- **Training** - Training and course information designed for the Third Sector
- **Understanding Policy**
- **Volunteers** - e.g. sample application form, sample job description, interview questions, sample supervision form etc.